

CPO – CALENDAR – DECEMBER - 08. (Rev: 11/22/08) Pg.1					
CPO Director: Terry Foley - (873-0245-X230) - Volunteer Coordinators: Bea & Marty Traube (846-0602)					
Job Key: ; C – Clothing; D – Driver; F – Food; G – Greeter; I – Interviewer; S - Shopper; W – Warehouse					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
ADM: 1 I-Lori Anderson I-Anne Creech I-Gerry Megel I-Edwardo Piqueras G-Marva Vallair CLOTH: Sharon Adams Mary Phillips Anna Piqueras FOOD: *Anita Adcock Marilyn Charlesworth Nick & Jo DelDonno Barb Zakolski Kathy Vlanich K. & J. Muldowney Agatha Kariisa Tom Tomczak Joe Robertson John Riedy Miranda Johnson Beth Easters + 1 W-Terry Duff	ADM: 2 I-() I-Walt Downey I-Phyllis Lisle I-Bob Steigerwald G-Eileen DiSano CLOTH: Lorry Petrovick Lorraine Miano Jessica Cook FOOD: *Len Robke Pat O'Connor Tom Roward Mary Jane Davis Tony Halterman Sara Jones Jeanne Moster Ed Brady Lisa Fiorini Kathy M.Lynch Cliff Haskins Kate Longley + 2-tmo W-Terry Duff	ADM: 3 I-() I-Aline Christoffelsz I-Marge Connors-tmo I-Roger Reilly G-Jorge Crimaschi CLOTH: Helen vonLehmden Grace Barnes Jessica Cook FOOD: *Cynthia Williams Darryl vonLehmden Bev Giallo Terry Whalen Keith Rothschild Dan Cahill Charlotte Mendieta Jenny O'Brien-tmo Patricia Haun-tmo () W-Don Dierbeck, Jim Paris, Carl Gerdes S-John Farrell	ADM: 4 I-Walt Downey I-James Woodburn I-Charlie Hand I-Cynthia Williams-tmo G-Marge Wood CLOTH: Faith Gallagher Jessica Cook () FOOD: *Jack McGovern Gerry Smith Harold Gray Mike Skehan Tony Halterman Tri Doan Augie Bove Mike Mulvihill Sue Hand () W-John Farrell & Steve Shakal	ADM: 5 I-Jim Henry I-Denise Panagakos I-Cynthia Williams I-() G-Jaheil Israelson CLOTH: Regina Chukwu () () FOOD: *Meg Fenu Don Moeller Roselyn Sanatass Mike Hurley Pat Cherry Janet Engelke L or N McKenny + 2 Bob Geer () () W-Don Dierbeck & John Farrell D-Corny Motsinger	ADM: 6 I-Rod O'Connor I-Lucie Lopez I-Barb LeBlanc I-() G-Ann Bingham CLOTH: Marianne Kersey Karin Ruiz Radi Bombard-tmo FOOD: *Mary Overcash Dan Jackson Joe Tanzini Mary Hazinski Mike LeBlanc Becky Ansted Cathy & Chris Braun Tom Savage Danielle Braxton Yvette Wunning Oscar Gonzalez Diogenes Ruiz Kathie Stein Liz Duke + 2
ADM: 8 I-Lori Anderson I-Anne Creech I-Gerry Megel I-Edwardo Piqueras G-Marge Moeller CLOTH: Nancy McMahon Anna Piqueras Beth Easters + 1 FOOD: *Frank Baldiga Maura Laughlin Ron Sondergard Joe Puglielli Lynn Ballance Kymberly Mitro Joe Robertson John Riedy Miranda Johnson () W-Terry Duff	ADM: 9 I-() I-Walt Downey I-Phyllis Lisle I-Bob Steigerwald G-Eileen DiSano CLOTH: Lorraine Miano Jessica Cook () FOOD: *Len Robke John Schmidt Litia Gorski Pat O'Connor Tom Roward Mary Jane Davis Mike Rakouskas Tony Halterman Paula Williams Ed Brady Cliff Haskins Vicky Grant-tmo W-Terry Duff	ADM: 10 I-Ken Fitzgerald I-Aline Christoffelsz I-Rod O'Connor I-() G-Jorge Cremaschi CLOTH: Pat Fitzgerald Regina Sisinni Wanda Wesner FOOD: *Cynthia Williams Lorraine Alianti Bev Giallo Maryann Buberniak Sam Sisinni Dan Cahill Charlotte Mendieta Zita Pietrus Jessica Cook () W-Don Dierbeck, Jim Paris, Carl Gerdes S-John Farrell	ADM: 11 I-Walt Downey I-Jame Woodburn I-Cynthia Williams I-() G-Marge Wood CLOTH: Julie Teder Liz Riegel Jessica Cook FOOD: *Marty Traube Jim Bauer Ro Bauer Gerry Smith Harold Gray Mike Skehan Tony Halterman Tri Doan Augie Bove Mike Mulvihill Jenny O'Brien-tmo <u>Susan Daniels</u> W-Steve Shakal & John Farrell	ADM: 12 I-Lynn Avery I-Denise Panagakos I-Jim Henry I-() G-Thora McLean CLOTH: () () () FOOD: *Cynthia Williams Roslyn Sanatass Jeheil Israelson Sandy Offnick-Byrne Pat Cherry Meg Fenu Ed Kalish Alberta Himberger-tmo Bob Geer () W-Don Dierbeck & John Farrell D-Jim Muldowney	ADM: 13 I-Marge Cawley I-Kathy Lada I-Allison Connolly () G-Angela Clarke CLOTH: Clare Simmons Violeta Ellis Patti Summers FOOD: *Tom Lada Tom Best Steve Simmons John Fitzgerald Ed Tremblay Toby Barbour Laura Summers John Summers Julia Miller-tmo Oscar Gonzalez Yvette Wunning CAC + 5 W-John Farrell
ADM: 15 I-Lori Anderson I-Roger Reilly I-Gerry Megel I-() G-Marva Vallair CLOTH: Sharon Adams Beth Easters + 1 () FOOD: *Tony & Marge Evans Maura Laughlin Dabney Dougherty Bill Dougherty Don & Terri Donaghy Tony Morano Kathleen Dougan Sharon Easton Linda Sweigard John Riedy Joe Robertson Miranda Johnson W-Terry Duff	ADM: 16 I-Roger Reilly I-Walt Downey I-Phyllis Lisle I-Bob Steigerwald G-Eileen DiSano CLOTH: Ann Ogilvi Lorraine Miano Jessica Cook FOOD: *Len Robke Jack McGovern Pat O'Connor Tom Roward Judy Wendler Debbie Reilly Mary Jane Davis Roger Ogilvi Tony Halterman Cliff Haskins Vicky Grant-tmo Ed Brady W-Terry Duff	ADM: 17 I() I-Aline Christoffelsz I-Tom Jacobs I-Diogenes Ruiz-tmg. G-Jorge Cremaschi CLOTH: Charlotte Jacobs Jessica Cook Jenny O'Brien-tmo FOOD: *Cynthia Williams Lisa Kempton Bev Giallo Sharon Holland Grace Ruiz Dan Cahill Charlotte Mendieta Kristin MacSherry-tmo () () W-Don Dierbeck,Jim Paris, Carl Gerdes S-John Schott	ADM: 18 I-Walt Downey I-Charlie Hand I-James Woodburn I-() G-Marge Wood CLOTH: Kathy Stewart Joy Savinelli Jessica Cook FOOD: *Marty Traube Gerry Smith Pam Miller Harold Gray Mike Skehan Tony Halterman Tri Doan Lauren Green + Augie Bove Mike Mulvihill Sue Hand <u>Kristin MacSherry-tmo</u> W- John Farrell & Steve Shakal	ADM: 19 I-Jim Henry I-Denise Panagakos I-() I-() G-Jeheil Israelson CLOTH: MaryAnn Ellstrom MaryLouise Cunney () FOOD: *Terry Raiter Arlene Blasko Donna Blasko Hugh Lee Carol Lee Chris Mills Shirley Kincaid George Kincaid Pat Cherry Jeanne Bornowski <u>Kristin MacSherry-tmo</u> W-Don Dierbeck & John Farrell D-Mike Rakouskas	ADM: 20 I-Lucie Lopez I-Soki Ramos I-Pat Lewis I-() G-Debbie Lindsey CLOTH: Gretchen Cook () () FOOD: *Bob van Vooren Isaiha Lindsey Mark Forestieri Carla Forestieri Bethany Peters-tmo Oscar Gonzalez Dee McEwan A & D Himberger-tmo+2 Khiem Bui-tmo Mintilee Robison-tmo Mathew Robinson-tmo W-()

CPO – CALENDAR – DECEMBER - 2008. (Rev: 11/22/08) Pg.2					
CPO Director: Terry Foley - (873-0245-X230) - Volunteer Coordinators: Bea & Marty Traube (846-0602)					
Job Key: A – Admin. ; C – Clothing; D – Data; F – Food; G – Greeter; I – Interviewer; W – Warehouse					
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
ADM: 22 I-Lori Anderson I-Anne Creech I-Gerry Megel I-() G-Cynthia Williams CLOTH: Nancy McMahon Beth Easters + 1 () FOOD: *John Schott Judy Schott Ron Sondergard Joe Robertson John Riedy Tom Tomczak Jeanne Bornowski Miranda Johnson Kristin MacSherry-tmo () W-Terry Duff	ADM: 23 I-Phyllis Lisle I-Walt Downey I-() I-Bob Steigerwald G-Eileen DiSano CLOTH: Olga Rilley Lorraine Miano Wanda Wesner FOOD: *Len Robke Joan Wilson Beth Rosso Pat O'Connor Tom Roward Mary Jane Davis Mike Rakouskas Tony Halterman Lonnie Wilson Cliff Haskins Ed Brady Vicky Grant-tmo W-Terry Duff	<div>We wish everyone A Happy, Safe & Blessed Christmas And Thanks for all That you do for The less fortunate.</div> <div>CPO will be closed from Wednesday, Dec.24 through Sunday, Dec.28 and will reopen on Monday, Dec. 29. We will be closed on New Years Day, Thursday, January 1, 2009.</div>			
ADM: 29 I-Lori Anderson I-Gerry Megel I-() I-() G-Marva Vallair CLOTH: Beth Easters + 1 () () FOOD: Joe Robertson John Riedy Liz Dukes + 2-tmo () () () () () () () W-Terry Duff	ADM: 30 I-() I-Walt Downey I-Phyllis Lisle I-Bob Steigerwald G-Eileen DiSano CLOTH: Lorraine Miano () () FOOD: *Len Robke Jack McGovern Pat O'Connor Tom Roward Mary Jane Davis Tony Halterman Cliff Haskins Ed Brady () () W-Terry Duff	ADM: 31 I-Ken Fitzgerald I-Aline Christoffelsz I-() I-() G-Jorge Cremaschi CLOTH: Pat Fitzgerald () () FOOD: *Lorraine Alianti Cynthia Williams Bev Giallo Wanda Wesner Charlotte Mendieta Dan Cahill () () () () W-Don Dierbeck, Jim Paris, Carl Gerdes S-John Farrell	<div>December '08 Update</div> <div>As you probably know by now, we are in our new facility located at 2013 N. Raleigh Blvd. The move was completed on schedule thanks to a lot of good planning and a lot of help from professionals and volunteers. We opened on November 3, to a record 133 clients and were finished before 1:30. Since opening, we have been topping 100 clients on a regular basis, perhaps due to the holidays and the economy? There is no doubt that the number of needy people is increasing and that we need more volunteers to serve them. If you can work an additional day or have friends that might enjoy volunteering, please let us know.</div> <div>Thanks, Bea & Marty</div>		
<div>Notes: 1) All volunteers- please make every effort to arrive at CPO by 9:30 AM, so that we can make all the necessary preparations before opening at 10:00 AM; this is especially important in the food area and helps things go smoothly.</div> <div>2) New Volunteers – New volunteers will be identified on the calendar with bold type; please make them feel welcome and help them get started.</div> <div>3) Staffing Levels- a) ADM: Administration needs five people; four interviewers and one greeter. Bi-lingual persons are very desirable for all of these jobs.</div> <div>b) CLOTHING: The children’s clothing area needs three people on most days; one bi-lingual person is desirable.</div> <div>c) FOOD: The food area requires at least ten to twelve people.</div> <div>d) WAREHOUSE: The warehouse staff consists of two to three people designated by a “W” preceding their names on the calendar. These volunteers manage the warehouse, along with ordering, transporting and storing the groceries we give out. We have recently added a Driver, “D”, to work with Inter-Faith Food Shuttle on Fridays to collect additional food for CPO and an additional person (Shopper“S”) to help the warehouse personal in acquiring food from the Food Bank on Wednesdays.</div> <div>4) Helping Out: If there are fewer people scheduled than the minimum number indicated above (blank parentheses on the calendar) and you can help, just show up or call to be sure that additional help is needed. If you can fill in or change to a day that we are shorthanded, it will be appreciated. Please see the Volunteer List that is distributed quarterly for substitutes; the most recent list is dated October, 2008.</div> <div>**** Remember that “tmo” following a name on the calendar means that person is only working that day that month and is not regularly scheduled for that day.</div>					